Meeting Minutes – PSSC – Northrop Frye School

**Thursday, March 23, 2023 6PM**

Attendees: Melissa Lavigne, Amanda Pearson, Tina Landry, Tara Glencross, Jennifer Silk, Natalie Ward, Michelle Johnson, Janica Bernard (virtual), Pam Nacpil

Regrets: Mark Owen, Ryan Francis, Melissa Thompson, Angela Clarke

*Call to order at 18:03 by Jennifer Silk*

**Approval of the Agenda**

* No items added

**Approval of the Minutes**

* Motion to Approve – Michelle Johnson
* Seconded by – Natalie Ward

**Principal Summary (Comprehensive Notes attached in Appendix)**

Tina provides summary.

Teams are monitored for progress towards school improvement plan outcomes.

Climate surveys of classrooms.

Concerns regarding students ill prepared for grade 6 math.

Communication: MyBlueprint could be an option.

Welcome Wednesday to increase diversity, inclusion.

Have been approved for 4/6 requested portables.

**Update on Playground Equipment (Comprehensive Notes attached in Appendix)**

Janica provides update.

First order is in Moncton and will be installed by Eastern Fence in April or May.

Second order placed. Looking at receiving it in August. Cost will be supported through funds raised, Home and School, and grant proposals (should they be successful). Cost increase of $11,000 over first set.

Placement as yet unclear, pending district grade reconfiguration.

**Home and School Update**

No update presented.

**Communication**

Jennifer notes that old school website is still loading, regardless of there being a new website. Janica reminds Committee that the disabling of the first link was requested last year, but will follow up.

Committee agrees that traffic should be driven to the website, which should include all pertinent information, including PD days, upcoming spirit weeks, etc.

**Kiss & Ride Survey**

Natalie updates on survey, questions whether Committee would like to add question regarding communication. Tina notes that there was previously a survey done that included questions on communication and will retrieve them to add to survey. Michelle notes middle schools are using Teams for a lot of their communications.

**Boundary Changes and Grade Reconfiguration**

Natalie and Jennifer circulate notes from DEC meetings and presentation deck used at both meetings. Michelle provides summary. The DEC will obtain public input and feedback based on current information and will feed back into the current proposal. Changes are likely for 2024 or 2025. Updates will be provided as they are available.

Next meeting May 9, 2023

Meeting adjourned at 19:20

**ACTION ITEMS**

**Janica** - Follow up regarding disabling of old website. Potential steps to load current information to website.

**Tina** – Follow up on previous communication with parent related questions from earlier survey(s) and will share with Natalie.

**Natalie** – Update Kiss & Ride Survey and design Microsoft Form for use.

Appendix

**March 23, 2023**

**Principal Update**

Monitoring teams for progress towards school improvement plan. All the pieces to get you to the outcomes you are looking for. Number of “circles” in classrooms doing greatly increasing.

Climate surveys of classrooms. Behaviour data – perhaps showing high numbers in some classrooms. Guidance will interview students, open ended classrooms.

Middle school kids were not prepared for grade 6 maths curriculum. Screener completed by Maplehurst principal that we are still needing improvements. Previous screeners done for 184 students, only 50% of students were noted to have achieved 80% comprehension. French immersion can be an issue because the language needs are a bit more complicated.

MyBlueprint brought up as alternative to D2L. Potentially implementing, staff train up on that. Things that we could have put on Fresh Grade. And it could hold students until grade 12.

Welcome Wednesdays. Discussing diversity, songs, activities, national anthem in different languages, students sharing country they’re from and things that are their favourite from their country of origin. Greater sense of community among students.

**Update on Playground Equipment**

Janica provides update. First order is in Moncton and will be put in ground when the thaw takes place. Eastern Fence will be installing. Late April, early May.

Second part ordered. Looking to receive in August. Not enough funds to fully cover the second set. Wrote some grant proposals and Home and School will earmark some funds and use some new fundraising to cover the costs. Over $11,000 more this time than the first time.

Had asked Dept, because we are P3 school. Had ask dept to use soccer field. Try to make modules but push back because of potential grade reconfiguration. Will need field for things like soccer, etc. Could need to cost it out because field can’t be used. Could increase the cost of the second order.

**Update on Boundary Changes and Grade Reconfiguration**

Summary materials not provided as they are not yet out for public consultation.

**Material Provided by NFS Principal**

**March 23, 2023**

**School Improvement Plan (SIP)**

***Area of focus: The school environment encourages and supports the engagement, active involvement, and inclusion of every student socially and emotionally.***

**Risk Data**

Moderate risk for externalizing behaviours 20%

High risk of externalizing behaviours 10%

Moderate risk of internalizing behaviours 16%

High risk of internalizing behaviours 17%

***Area of focus*:  *Improve alignment of Numeracy instruction and learning from K-5 to ensure students are mastering essential/foundational skills to be successful from grade to grade.***

**Numeracy Data**

Data sample from Math screener of previous grade level

Sample size: 184 students

Only 50% of students attained 80% (mastery)

**Principal Summary**

* MyBlueprint – alternative to D2L, has been used in upper grades, would follow a student K-12. Potential option for next year’s parent communication
* Last round of clubs starting the first week of April. Approximately 41 different clubs will be operating.
* Afterschool opportunities for grades 3-5 - Snapology Robotics, Art club
* A request was made for 6 portables for next year. As of today 4 have been confirmed and installation should start in May.
* It’s anticipated that staffing will remain relatively the same. Our EAL Education Support Teacher’s position will need to be confirmed as it’s based on the number of students.
* Last year there were 49 registrations through the Welcome Center between June 1st and Sept 30th. We’ll be requesting that our continual growth be taken into consideration when class and grade configurations be determined. Since late October we’ve had to hire an additional 3.3 staff members