Meeting Minutes – PSSC – Northrop Frye School

**Tuesday October 24th, 2023**

Attendees: Mark Owen, Tara Glencross, Jennifer Silk, Melissa Lavigne, Michelle Johnson, Natalie Ward, Melissa Thompson, Amanda Pearson, Tina Landry, Mohammad Dawoud, Pamela Nacpil

Regrets: Ryan Francis

*Call to order at 18:00 by Natalie Ward*

**Approval of the Agenda**

* Motion to Approve – Amanda
* Seconded by – Jennifer

**Approval of the Minutes**

* Motion to Approve – Amanda
* Seconded by – Jennifer

**Introductions**

**Positions**

Co-chairs – Natalie, Jennifer

Secretary – Melissa T.

**Principal Summary**

Notes to be uploaded as attachment (See Page 3-4).

Discussion – bus delays, traffic interfering with busses to arrive at the school on time. Congestion and unsafe driving choices (passing on the right, using the bike lane, etc.) Patrina mentioning near-misses at the crosswalk. Need to follow up with incident reports. Action: Natalie, on behalf of PSSC, to draft a letter to send to the city regarding snow removal (doing a better job of clearing the corner).

Over capacity. Freestanding classrooms to be added to the cafeteria to address space issues. Evergreen has extra classrooms, but it was not possible to accommodate our students temporarily until the portables were finished. Challenging to handle demographic changes, school capacity, etc.

We have lost common spaces, students are sharing spaces such as the library, art room, etc. We need to advocate for more schools – Action: Natalie, on behalf of PSSC, to draft a letter to the DEC advocating for new schools and infrastructure. This can be used for advocacy with the education minister. We have heard that there are three high school students to a bus, etc. We need more infrastructure, more seats. Elementary/middle/high. The school can provide us with data (projects, etc.) Action: Tina to connect Natalie with other PSSC chairs so we can do a communal effort – Maplehurst, Evergreen, Magnetic Hill. “North End PSSC Coalition.”   
**CLARIFICATION FOLLOWING PSSC MEETING (11 23 2023) – Following group discussion of the above at the meeting on 10 24 2023, the NFS PSSC came to unanimous consensus to pursue this issue by drafting the letter outlined above.**

Play structure work approved – next steps: delivery and installation.

Major concerns around provincial assessments. Our math, in particular, is really low. This will be addressed in the school improvement plan. Parents are extremely concerned about the gaps.

**DEC Update**

Back-and-forth over the summer around bill 713. Advocacy, districts creating their own policies, and lawyers have been involved. Government was looking to remove the DEC, but they have pulled back from that for now.

Next meeting: November 23

Meeting adjourned at 19:15



PSSC Principal Summary

October 24, 2023

**Principal Summary**

* Phase 2 of playground improvements – alteration agreement signed, waiting on delivery & installation
* Traffic Study – Communication from DTI - *The study is ongoing and there will be a report that will be submitted to us that we can further review and share if you wish. We don't have any finalized results yet. As soon as the results are finalized, they will be sent to EECD.*
* No students have had to go to another school due to no space.
* We are significantly over capacity. We have two double classes co-teaching for the year, and another until the portables are ready. Both our Music teacher and Art teacher don’t have their own classroom. Once the portables are ready and the free standing classrooms are built, we hope to give the Art teacher our staff room and the Music teacher one of the free standing classrooms. Staff room location tba.
* Another grade 3 English class was added at the beginning of October.
* We’re waiting on approval to have 2 free standing classrooms built in the cafeteria.
* Cross country
* Drama club
* Grade 4 choir
* Tech playground planning
* Implementation cohort for the new Holistic Curriculum
* Implementing WITS program
* Book study Discipline Fix
* Response to Intervention staff meetings every 6 weeks
* Communication & preparation around provincial assessments.

**Parent Communication**

* No platform will be used schoolwide until we have one that can serve the purpose.
* MyBlueprint is being trialed by a teacher.
* Minimum bi-monthly information related to what students are learning (curriculum newsletter)
* Progress of all students shared with parents by mid-term at the latest.
* Contact made within a week or two when a student is starting to struggle academically.
* Contact made within a week or two when a student is struggling behaviorally, for major incidents as soon as possible.

**Provincial Assessment Data**

Grade 4 English Reading – 57.8% School

57.1% District

60% Province

Grade 5 French Reading - 63.8% School

69.1% District

73.7% Province

Grade 5 Math - 46% School

46.5% District

62% Province

Grade 4 Science - 77% School

75.5% District

78.4% Province

**Report Card Data – Term 3**

Number Strand 80.8% at or above grade level

Reading & Viewing – English 84% at or above

Reading & Viewing – Immersion 66% at or above