Meeting Minutes – PSSC – Northrop Frye School

**Tuesday May 9th, 2023**

Attendees: Janica Bernard, Michelle Johnson, Tina Landry, Melissa Lavigne, Pam Nacpil, Mark Owen, Jennifer Silk, Melissa Thompson, Natalie Ward

Regrets: Ryan Francis, Amanda Pearson, Tara Glencross, Angela Clarke

*Call to order at 18:05 by Natalie Ward*

**Approval of the Agenda**

**Approval of the Minutes**

* Motion to Approve – Jennifer
* Seconded by – Michelle

**Governance Announcement**

* A press conference was held for what would be presented in the legislature. Governance change. In summary, the decision-making power of District Education Council (DEC) has been removed, will transition to a more advisory role. PSSCs will stay the same, may develop more decision-making power on school improvement planning.

**Principal Summary**

* School Improvement Plan – survey data from student perceptions. Some concerning areas: “I feel safe in my school,” which is a trend across the province. Some positives: “my teachers like me and care about me.” Recommendation for accessibility options for next year (immersive reader). We could follow up with the idea of student safety in subsequent meetings to see if we can move the needle.
* Question regarding district and provincial improvement plans for the data and how it is used. If we are concerned with a score that is similar to the province and district, can we expect initiatives to come from the district and/or province.
* We would like to see the data from the parent survey that came out in the fall.
* Report card data: numeracy 84% of immersion students at grade-level or above, 74% of English students at grade-level or above. Data also listed for literacy and attendance data. Attendance data is concerning, and PSSC can advocate to the government for better supports in attendance.
* Reconfiguration of Northrop Frye to K-4 and Maplehurst to 5-8 for 2024-5. No official communication has gone out yet.
* Donation from Home & School for Grade 5 celebration. Plans are underway – luncheon, certificate ceremony, car parade, potentially indoor parade. Teachers are exploring options for field trip/student carnival, etc.
* Orientation for grade 5 at Maplehurst will be June 14th.
* Kindergarten orientation May 29, during the day.
* Parent Communication – no additional information about myBlueprint. D2L has not been successful from a workload POV for instructors, and also has been challenging to access for parents. The solution that we generate has to work for all stakeholders.
* School website has been fixed. Teachers do not have the ability to upload. It is complex to use. Advice solicited for what should be on the website. School supply lists, updated calendar
* Requested 2 additional portables. We have four. Projecting 23 English homerooms and 16 immersion. District projections have not come through yet. Our projections make room for new enrollment.

**Long-term supply teachers**

* Supply teachers – if someone is contracted to an extended contract, the supply teacher’s email address will be shared with parents.

**Provincial Assessments**

* Bulletin re: provincial exams from the government. This could be something that we share with the parent community. Blueprints for the exam are also available online.

**Plan for extracurricular activities 2023-24**

* With pandemic restrictions ending, will we return to teacher-led activities? Drama festivals, track and field, writing competitions, science week, etc. Elementary doesn’t typically have as many extracurricular options as middle school. Could parent volunteers fill in some of that supervision/facilitation. We are cognizant of teachers’ limited time and capacity, but if we could support, we could offer more opportunities for students.

**PSSC Survey**

* To go out via forms.
* Parent and student questions
* Prize, but it can’t be a gift card.

Next meeting: we will reconvene in the fall of the 2023-24 school year.

Meeting adjourned at 19:40