

Northrop Frye School Family Handbook

2026–2027 School Year

Welcome to Northrop Frye

At Northrop Frye School, we are excited to begin another year of learning, growth, and community. As a Kindergarten to Grade 4 school, our focus is on building a safe, respectful, and inclusive foundation for all learners. Together with families, staff, and students, we foster kindness, responsibility, and safety every day.

Mission, Vision, and Values

Vision

Creating a diverse community of empathetic and resilient lifelong learners.

Mission

Be Kind. Work Hard. Dream Big!

Values

- Be Kind
- Be Responsible
- Be Safe

School Identity

Mascot: Falcon

School Colours: Blue and White

Motto: "Soaring to Success Together"

The School Day

- Morning supervision begins at 7:30 AM. Please do not drop students off earlier.
- Morning Entry starts at 7:50 AM (doors are closed by 8:00am at which time you must enter via the front doors).
- Dismissal is at 2:20 PM.

Students in K–2 must be picked up by a parent/guardian or an approved caregiver (age 12 or older).

Attendance and Punctuality

Regular attendance is essential for success. Families should notify the school of absences. Students arriving after 8:10am must sign in at the office before joining class.

Dress Code

Students should dress comfortably and appropriately for a school environment:

- Clothing must be free of offensive or inappropriate language/images
- Undergarments should not be visible
- Tops must cover the midriff and have straps at least two fingers wide
- Bottoms should be an appropriate length (mid-thigh or longer)
- Footwear must be safe for school activities (indoor shoes required)

Electronics Policy

Northrop Frye is a cell phone-free school. Students must keep phones and electronic devices off and stored in their bags during the school day. If needed, parents may call the school office to reach their child.

Health & Safety

- Northrop Frye is a scent-free and nut-free school.
- Please keep the school informed of any medical conditions requiring an emergency plan.
- Keep children home if they are unwell with a communicable condition.

Transportation and Buses

Students are expected to follow bus rules:

- Be on time.
- Sit while the bus is moving.
- Use quiet voices and respectful language.
- Keep hands and objects inside the bus.
- Follow the driver's instructions at all times.

Family & Community Involvement

Families are encouraged to participate in school life through volunteering, the Home & School Committee, and the Parent School Support Committee (PSSC). Your involvement strengthens our school community.

Positive Behaviour Supports

Northrop Frye School uses a Positive Behaviour Interventions and Supports (PBIS) framework. We teach, model, and recognize positive behaviour in all areas of school life.

Level 1 Behaviours (minor disruptions) → Classroom-managed with reminders, time-out, or loss of privilege.

Level 2 Behaviours (disrespect, unsafe play, repeated issues) → Parent contact and problem-solving with staff.

Level 3 Behaviours (serious or unsafe actions) → Administrative involvement, possible suspension, and family meetings.

Student Expectations Matrix

At Northrop Frye, we follow three simple rules: Be Kind, Be Responsible, Be Safe.

		BEHAVIOUR MATRIX NORTHROP FRYE ELEMENTARY SCHOOL		
		RESPECT 	RESPONSIBILITY 	SAFETY 
	HALLWAYS	- Quiet - Classes move in a line - Stay to the right 	- Keep halls clean - Belongings tidy at your hook 	- Walking feet - Stay to the right - Follow expectations
	CLASSROOM	- Follow Teacher instruction - Polite language - Volume control 	- Complete assignments - Clean up after yourself - Return materials where they belong	- Walking only - Hands to self 
	GYM	- Follow teachers instructions - Practice good sportsmanship - Polite language	Return equipment 	- Follow game rules - Look out for surroundings 
	OUTSIDE	- Listen to the duty teacher - Permission before going inside - Polite language 	- Stay out of puddles - Dress for weather - Bathroom before recess - Line up when bell rings - Return equipment 	- Rocks, sticks, and snow stay on the ground - Hands to self - Stay on playground - Stay off the fence 
	BATHROOMS	- Use and move on - Privacy 	Flush 	Wash hands 
	CAFETERIA	- Permission to go to washroom - Polite language - Volume control 	- Put garbage in the garbage can - Clean up your mess 	- Hands to self - Remain seated 